

"RENTAL "CHANGEVER SERVICE" CHECKLIST 2018"

Sparkle Edge Cleaning * 722- B Main Street, Yarmouthport MA 02675

Ph: 508-362-0347 * Fax 508-362-0348

info@SparkleEdgeCleaningCapeCod.com * www.SparkleEdgeCleaningCapeCod.com

KITCHEN:

- *Clean inside & outside of refrigerator
- *Clean appliances (coffee maker, toaster, and microwave inside & outside)
- *Clean top & front of stove
- *IF tenants didn't do dishes as requested, make sure all dishes are clean and put away
(*check dishwasher , put away clean dishes*)
- *Vacuum & wash flooring
- *Clean fronts of cabinets as needed / Wipe all Countertops
- *Removal of all items to include condiments, unless otherwise listed by owner

BEDROOMS:

- *Remove cobwebs as needed
- *Lightly dust mirrors, pictures, etc. as needed
- *Make sure bed covers are neat & pillows, check for soiled items
- *Move area rugs & vacuum underneath
- *Vacuum all floors & rugs
- *Pad mop wood flooring with vinegar & water spray

LIVING ROOM:

- *Remove cobwebs as needed
- *Dust mirrors, pictures, lamps, table, tv, etc..
- *Straighten pillows and throw blankets
- *Move area rugs & vacuum underneath
- *Vacuum all floors & rugs
- *Pad mop wood flooring with vinegar & water spray

BATHROOMS:

- *Removal of cobwebs as needed
- *Clean entire shower/bath (NO BLUE TUBS)
- *Clean & shine sinks, faucets, fixtures
- *Clean inside, outside & underneath of toilets / Fold Toilet Paper
- *Clean mirrors, pictures, etc. as needed
- *Remove used bar soap & toiletries unless otherwise specified – CLEAN SOAP DISHES
- *Vacuum & wash floor

OTHER:

- *All trash taken to exterior trash barrels
- *AC, fans, TV etc are turned off
- *All shades / curtains / blinds evenly opened
- *Remove prints from windows / sliders as needed
- *All windows closed & locked
- *Label and return any broken, soiled or missing items or items left behind (bag & return to trailer)

PLEASE NOTE: we are no longer offering Sunday cleanings however mid-week cleanings are still available